

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr P Atkins, Cllr S Hulme, Cllr A Vernon, Cllr K Massey Cllr Jon Wood.

This NOTICE IS HEREBY GIVEN that a meeting of Blithfield Parish Council will be held at Admaston Village Hall, School Lane, Admaston WS15 3NH commencing at 7.00 pm on Thursday 06 November 2025 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960)

Issued by - *Mrs Fiona Shipley* (Clerk)

Date: 29 October 2025

Agenda

25.01.01 To accept Apologies for Absence

25.11.02 To accept the minutes of the Ordinary Parish Council meeting held on 28.08.25

25.11.03 To receive declarations of Interest by members in respect of items on the agenda

25.11.04 Matters arising from the minutes

25.11.05 Clerk Update

a) Lloyds Bank – change in mandate. We now need the primary banking contact to be a signatory on the account and therefore need to appoint a councillor. Lloyds bank do not have Cllr Kevin Massey as a signatory so he needs to be added along with Cllr Jon Wood.

b) Councillors are strongly advised to have an '@blithfieldparishcouncil.gov.uk' email address for parish council business. Cllr Wood has kindly agreed to support any parish councillor who would like to follow this advice in setting them up.

c) B5013 steering group meeting organised by Needwood Ward SCC Cllr Catherine Brown, next meeting 9 January 2026 at 2pm.

d) SPCA AGM to be held on 24 November 2025 at 10am in Uttoxeter Town Hall. Clerk needs to know who would like to attend.

e) New defibrillator pads have been purchased for both defibrillators. The cost is £105/set plus VAT, 2 sets for each defibrillator, the existing ones go out of date on 11.11.25. Cllr Jon Wood is assisting Paul Riley as custodian of the defibrillators.

f) Confirmation of meeting dates 2026.

g) SCC have introduced a major new plan to tackle road repairs, focusing on fixing roads properly and providing value for money.

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- 25.11.06 Public Participation. (this will be limited to 20 minutes per standing orders and 5 minutes per person)
- 25.11.07 Upgrade of Broadband in the Parish – Cllr Wood has ascertained that most areas should be delivered by end of March 2026. Two extremities of the parish 3NN and 3NR postcodes are not included in any plans at present.
- 25.11.08 To receive oral reports from Borough and County Councillors
- 25.11.09 To receive Chairman’s report.
- 25.11.10 Police and Crime – more information can be found at <https://www.staffordshire.police.uk/>
Needwood Ward 54 crimes reported in July, 53 crimes reported in August
- 25.11.11 Speeding Cars and Motorbikes S59 signs. B5013 steering group update
- 25.11.12 Village Gateway signs – improvements still awaited by Amey and SCC
- 25.11.13 Red telephone Boxes
- 25.11.14 Admaston Village Hall update
- 25.11.15 Planning
- a) New
- b) Pending
- P/2025/00349 Conversion of one dwelling house to form two dwelling houses with associated internal alterations Location: The Hayloft, Stansley Wood Court, Newton Hurst Lane, Dapple Heath, Staffordshire, WS15 3PH Grid Ref: 405369 324789
- P/2025/00098 Erection of a part two, part single storey side and rear extension, including Dormer windows to front and rear, and erection of Porch. Location: Rose Cottage, Steenwood Lane, Admaston, Staffordshire, WS15 3NG Grid Ref: 405111 323168
- c) Decisions P/2025/00598 Remove to ground level one Pine tree (T1)
Location: Orchard House, The Old Rectory, Blithfield Church Road, Admaston, Staffordshire, WS15 3NL Grid Ref: 404168 323992 NO OBJECTION

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P/2024/00696 Construction of a solar farm comprising ground mounted photovoltaic solar arrays and associated infrastructure and landscaping Location: Land at Newton Farm, Lea Lane, Newton, Staffordshire, WS15 3NP Grid Ref: 403822 325257 PERMITS

25.11.16 Highways

- a) Grit bin – Rectory Farm – Reported again
- b) School Lane, Admaston – replacement of verge posts – ongoing, SCC scheduled resurfacing has not taken place
- c) Steenwood Lane – update, some work has taken place
- e) Newton Lane – Ditches, potholes, excess of water, between Newton and Dapple Heath – work will be carried out when resources allow.
- g) Dapple Heath, Newton Hurst Lane – found to be a water main leak and now repaired.

25.11.17 Lengthsman

25.11.18 Finance

a) Paid Out

PAID OUT Ref/Cheque	Item	Amount
Chq 618 26.08.25	Barry Wilkinson lap-top update	£49.12
Chq 619 26.08.25	Paul Riley – re-instating Admaston Phone Box	£80.00
Chq 620 26.08.25	Fiona Shipley - expences	£179.02
Chq 621	Kevin Massey - Lengthsman and parts for Admaston phone box	£652.04
Lloyds Bank 19.09.25	10.07.25 – 09.08.25 Bank charge	£4.25
SO 28.08.25	Fiona Shipley clerk salary	£249.58
Lloyds Bank 19.10.2025	10.08.25 – 09.09.25 Bank charge	£6.25
SO 28.09.25	Fiona Shipley clerk salary	
PAID IN		
09.09.2025	Lloyds Bank interest	£2.83
19.09.25	ESBC Precept	£3165.00
A/c Balance 28..07.2025	A/C 575 £5121.46	A/C 054 £5324.38

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- b) To adopt the budget for 2025-2026 and agree precept
 - c) To adopt Cllr Anthony Vernon's internal audit on behalf of the parish council
- 25.11.19 To discuss any other business including items for the next agenda
- 25.11.20 Date of next meeting - 08.01.26