

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

**To Members of the Parish Council:**

Cllr P Atkins, Cllr S Hulme, Cllr A Vernon, Cllr K Massey Cllr Jon Wood.

**This NOTICE IS HEREBY GIVEN that a meeting of Blithfield Parish Council will be held at Admaston Village Hall, School Lane, Admaston WS15 3NH commencing at 7.00 pm on Thursday 7 May 2026 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies) (Admission to Meetings) Act 1960**

Issued by - *Mrs Fiona Shipley* (Clerk)

Date: 30 April 2026

**Agenda**

- 26.05.01 To accept Apologies for Absence
- 26.05.02 To accept the minutes of the Ordinary Parish Council meeting held on 12.03.2026
- 26.05.03 To receive declarations of Interest by members in respect of items on the agenda
- 26.05.04 Matters arising from the minutes
- 26.05.05 Resignation of clerk
- 26.05.06 Clerk Update
  - a) Lloyds Bank – All councillors are now signatories for cheque payments.
  - b) Assertion 10 – Mandatory Compliance – update.
    - i. Most councillors have a Blithfield Parish Council domain email address for council business which is a requirement.
    - ii. The website has been updated to meet accessibility requirements
    - iii. An IT policy still needs to be adopted.
  - e) Confirmation of meeting dates for July, September, November 2026.
  - f) SPCA are offering a new planning advice service.
- 26.05.07 Public Participation. (this will be limited to 20 minutes per standing orders and 5 minutes per person)
- 26.05.08 Upgrade of Broadband in the Parish
- 26.05.09 To receive oral reports from Borough and County Councillors
- 26.05.10 To receive Chairman's report.

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- 26.05.11 Police and Crime – more information can be found at <https://www.staffordshire.police.uk/>  
Needwood Ward 61 crimes reported in January 2026, 49 crimes reported in February 2026  
PCSO Dominika Bond-Siwiek hopes to attend this meeting.
- 26.05.12 Speeding Cars and Motorbikes S59 signs.
- 26.05.13 Village Gateway signs – update on progress.
- 26.05.14 Red Telephone Boxes
- 26.05.15 Admaston Village Hall update
- 26.05.16 Planning
- a) New
- b)
- c) Decisions P/2024/00696 Construction of a solar farm comprising ground mounted photovoltaic solar arrays and associated infrastructure and landscaping Location: Land at Newton Farm, Lea Lane, Newton, Staffordshire, WS15 3NP Grid Ref: 403822 325257 PERMITS
- 26.05.17 Highways a) School Lane, Admaston – replacement of verge posts – ongoing, SCC scheduled resurfacing has not taken place – SCC have notified work has been raised
- b) Newton Lane – Ditches, potholes, excess of water, between Newton and Dapple Heath - a significant repair has taken place of the road surface, particularly on the hill between Dapple Heath and Newton Lane, however some deep potholes have been left. The only improvement to the ditches and drainage has been carried out by our Lengthsman. SCC have notified more work will be carried out when resources allow.
- c) Dapple Heath
- d) Booth Lane – the deteriorating state of the road surface has been reported.
- e) Lea Lane – 30 mph sign missing, reported. The existing sign is partially hidden by a branch.
- 26.05.18 Lengthsman

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26.05.19 Finance

a) Paid Out

PAID OUT Ref/Cheque	Item	Amount
17.02.2026	Bank charges	£4.75
28.02.2026 SO/11	Fiona Shipley clerks salary	£257.58
12.03.2026 chq 632	Admaston Village Hall room hire and defib' electricity	£130
12.03.2026 chq 633	JKE Design Ltd website update	£84
12.03.2026 chq 634	Fiona Shipley clerk expences , defib parts, stationary, wfh allowance	£390.71
12.03.2026 chq 635	Paul Riley Defib' maintenance	£30
17.03.2026	Bank Charges	£4.75
28.03.2026 SO/12	Fiona Shipley clerks salary	£257.58
PAID IN		
09.02.2026	Lloyds Bank interest	£2.32
09.03.2026	Lloyds Bank Interest	£1.97
A/c Balance 31.03.26	A/C 575 £5136.03	A/C 054 £1977.20

26.05.20 To discuss any other business including items for the next agenda

26.05.21 Date of next meeting - 09.07.2026 tbc