

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr P Atkins, Cllr S Hulme, Cllr A Vernon, Cllr K Massey Cllr Jon Wood.

This NOTICE IS HEREBY GIVEN that a meeting of Blithfield Parish Council will be held at Admaston Village Hall, School Lane, Admaston WS15 3NH commencing at 7.00 pm on Thursday 12 March 2026 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies) (Admission to Meetings) Act 1960

Issued by - *Mrs Fiona Shipley* (Clerk)

Date: 02 March 2026

Agenda

- 26.03.01 To accept Apologies for Absence
- 26.03.02 To accept the minutes of the Ordinary Parish Council meeting held on 15.01.2026
- 26.03.03 To receive declarations of Interest by members in respect of items on the agenda
- 26.03.04 Matters arising from the minutes
- 26.03.05 Clerk Update
 - a) Lloyds Bank
 - b) Councillors '@blithfieldparishcouncil.gov.uk' email address for parish council business by 31.03.2026 - Update.
 - c) The website has now been updated to meet Assertion 10 requirements.
 - d) To adopt the Health and Safety Policy for Blithfield Parish Council.
 - e) To adopt the IT Policy for Blithfield Parish Council.
 - f) B5013 steering group meeting organised by Needwood Ward SCC Cllr Catherine Brown, the last meeting was cancelled due to bad weather. Data will be collected over the summer and a further meeting will be arranged in the autumn.
 - g) Defibrillators – heaters have been replaced at a cost of £75 each plus VAT. The defibrillators are 11 years old and out of warranty, they are in good working order, but going forward we need to budget for replacing them if necessary, and batteries and pads. A new defibrillator and cabinet will be around £1300.00 plus VAT. Bleed kits which often go with the defibrillator are £75.00 plus VAT.
 - h) Potholes – SCC have committed £15m over the next 2 years to specifically target those less severe potholes that are the main vulnerability risk areas for further damage occurring particularly in the wet winter months.
 - i) Staffordshire Search and Rescue – request for donation

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- 26.03.06 Public Participation. (this will be limited to 20 minutes per standing orders and 5 minutes per person)
- 26.03.07 Upgrade of Broadband in the Parish
- 26.03.08 To receive oral reports from Borough and County Councillors
- 26.03.09 To receive Chairman's report.
- 26.03.10 Police and Crime – more information can be found at <https://www.staffordshire.police.uk/>
Needwood Ward 70 crimes reported in November 2025, 56 crimes reported in December 2025
PCSO Timothy Leathers has been has a new role within Staffordshire Police from 15 March 2026.
- 26.03.11 Speeding Cars and Motorbikes S59 signs.
- 26.03.12 Village Gateway signs – update on progress.
- 26.03.13 Red Telephone Boxes
- 26.03.14 Admaston Village Hall update
- 26.03.15 Planning
- a) New
- b)
- c) Decisions P/2024/00696 Construction of a solar farm comprising ground mounted photovoltaicsolar arrays and associated infrastructure and landscaping Location: Land at Newton Farm, Lea Lane, Newton, Staffordshire, WS15 3NP Grid Ref: 403822 325257 PERMITS
- 26.03.16 Highways a) School Lane, Admaston – replacement of verge posts – ongoing, SCC scheduled resurfacing has not taken place – SCC have notified work has been raised
- b) Newton Lane – Ditches, potholes, excess of water, between Newton and Dapple Heath - a significant repair has taken place of the road surface, particularly on the hill between Dapple Heath and Newton Lane, however some deep potholes have been left. The only improvement to the ditches and drainage has been carried out by our Lengthsman. SCC have notified more work will be carried out when resources allow.
- c) Dapple Heath - large potholes on junction have been reported again.
- d) Booth Lane – the deteriorating state of the road surface has been reported.

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26.03.17 Lengthsman

26.03.18 Finance

a) Paid Out

PAID OUT Ref/Cheque	Item	Amount
19.01.26	Bank charges	£7.75
SO/10	Fiona Shipley clerks salary	£257.58
SO/11	Fiona Shipley clerks salary	£257.58
PAID IN		
09.01.2026	Lloyds Bank interest	£2.61
A/c Balance 31.01.26	A/C 575 £5131.74	A/C 054 £3136.57

26.013.19 To discuss any other business including items for the next agenda

26.03.20 Date of next meeting - 07.05.2026