

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr P Atkins, Cllr S Hulme, Cllr A Vernon, Cllr K Massey Cllr Jon Wood.

This NOTICE IS HEREBY GIVEN that a meeting of Blithfield Parish Council will be held at Admaston Village Hall, School Lane, Admaston WS15 3NH commencing at 7.00 pm on Thursday 15 January 2026 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs Fiona Shipley* (Clerk)

Date: 08 January 2026

Agenda

- 26.01.01 To accept Apologies for Absence
- 26.01.02 To accept the minutes of the Ordinary Parish Council meeting held on 06.11.2025
- 26.01.03 To receive declarations of Interest by members in respect of items on the agenda
- 26.01.04 Matters arising from the minutes
- 26.01.05 Clerk Update
 - a) Lloyds Bank – Continued issues getting mandate approved to add and remove signatories from the parish council accounts.
 - b) Councillors must have a '@blithfieldparishcouncil.gov.uk' email address for parish council business by 31.03.2026. Cllr Wood has kindly agreed to support any parish councillor who needs help setting the new email addresses up on personal devices. The clerk has the individual email addresses set up ready for use.
 - c) Assertion 10, introduced in the 2025 edition of Practitioners' Guide, mandate parish and town councils in the UK to ensure digital and data compliance, including proper email management, website accessibility and an IT policy.
 - d) Received an estimate for the necessary upgrades to website by JKE Web Design of £35.00/hour plus VAT for 2 hours work.
 - d) B5013 steering group meeting organised by Needwood Ward SCC Cllr Catherine Brown, next meeting 9 January 2026 at 2pm.
 - e) SPCA AGM and conference held on 24 November 2025 at 10am in Uttoxeter Town Hall. Clerk and Cllr Wood attended.
 - f) ESBC have an updated planning hub.
 - h) The SPCC subscription will be £150 from April 2026, this is an increase of £55.

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- 26.01.06 Public Participation. (this will be limited to 20 minutes per standing orders and 5 minutes per person)
- 26.01.07 Upgrade of Broadband in the Parish
- 26.01.08 To receive oral reports from Borough and County Councillors
- 26.01.09 To receive Chairman's report.
- 25.01.10 Police and Crime – more information can be found at <https://www.staffordshire.police.uk/>
Needwood Ward 69 crimes reported in September, 58 crimes reported in October
The position of Police and Crime Commissioner will be abolished in May 2028 nationally.
A consultation is taking place into PCSO's shift patterns.
- 25.01.11 Speeding Cars and Motorbikes S59 signs. B5013 Steering Group meeting 9 January 2026.
- 25.01.12 Village Gateway signs – improvements still awaited by Amey and SCC
- 25.01.13 Red telephone Boxes
- 25.01.14 Admaston Village Hall update
- 25.01.15 Planning
- a) New
- b)
- c) Decisions P/2025/00098 Erection of a part two, part single storey side and rear extension, including Dormer windows to front and rear, and erection of Porch. Location: Rose Cottage, Steenwood Lane, Admaston, Staffordshire, WS15 3NG Grid Ref: 405111 323168 PERMITS
- P/2024/00696 Construction of a solar farm comprising ground mounted photovoltaic solar arrays and associated infrastructure and landscaping Location: Land at Newton Farm, Lea Lane, Newton, Staffordshire, WS15 3NP Grid Ref: 403822 325257 PERMITS
- P/2025/00166 Erection of a slurry store. Location: Newton Hurst Farm, Newton Hurst Lane, Newton Hurst, Staffordshire, WS15 3PL Grid Ref: 405331 326265 PERMITS
- 25.01.16 Highways
- a) School Lane, Admaston – replacement of verge posts – ongoing, SCC scheduled resurfacing has not taken place – SCC notified work has been raised
- b) Newton Lane – Ditches, potholes, excess of water, between Newton and Dapple Heath – work will be carried out when resources allow. Work scheduled 26 January 2026, some patching has taken place.

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25.01.17 Lengthsman

25.01.18 Finance

a) Paid Out

PAID OUT Ref/Cheque	Item	Amount
Chq 622 02.11.2025	SPCA Councillor Training	£48.00
Chq 623 02.11.2025	RBL – charity donation	£100.00
Chq 624 02.11.2025	St Giles Hospice – charity donation	£100.00
Chq 625 02.11.2025	Douglas Macmillan Childrens Hospice charity donation	£100.00
Chq 626 02.11.2025	Katharine House Hospice – charity donation	£100.00
Chq 627 02.11.2025	Midlands Air Ambulance – charity donation	£100.00
Chq 628 02.11.2025	Rugeley First Responders	£100.00
Chq 629 02.11.2025	British Heart Foundation	£100.00
Chq 630 02.11.2025	Fiona Shipley – clerks expenses inc defib pads and back pay	339.00
DD 14.11.2025	Information Commission	£47.00
18.11.2025	Bank charges	£4.25
SO/8	Fiona Shipley clerks salary	£257.58
SO/9	Fiona Shipley clerks salary	£257.58
PAID IN		
09.10.2025	Lloyds Bank interest	£2.53
09.11.2025	Lloyds Bank interest	£2.70
09.12.2025	Lloyds Bank interest	£2.44
A/c Balance 29.12.2025	A/C 575 £5129.13	A/C 054 £3501.90

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- b) Charity donations – discuss a policy in line with sec 137 of local government act 1972.
- c) To adopt budget for 2026-2-2027 and agree precept.

25.01.19 To discuss any other business including items for the next agenda

25.01.20 Date of next meeting - 12.03.2026